

Outstanding Opportunities

Join our team

Boarding Assistant

From September 2027
until June 2028

OUR PHILOSOPHY

At Beau Soleil, we believe it's what you do that counts. This philosophy holds true in all that we do as staff and for our students. We are a community that believes in the power of action, engagement and participation, inside and outside of the classroom.

Our unique holistic education is built around four core values: Respect, Responsibility, Ambition and Determination, which provide a framework to community life for our international student body. Our students come from over sixty different countries, with diverse academic backgrounds and a wide range of future aspirations.

With curricular programmes in both English and French, students graduate with an IB or High School Diploma. Within this framework, small class sizes allow for a flexible programme and staff are encouraged and supported to bring new ideas to all that they do.

At Beau Soleil, it's what you do that counts.

OUR COMMUNITY

Our location in the heart of Villars-sur-Ollon, offers an enviable lifestyle with access to skiing in the winter months and a multitude of outdoor and sporting activities throughout the year. Montreux, Lausanne and Geneva are all within easy reach for cultural adventures and inspiration.

The Beau Soleil campus is an inspiring place to work with facilities that are second to none. Our ongoing campus development and maintenence programme ensures that our students and staff thrive in an environment of which they can be rightly proud.





YOUR PROFILE

We are looking for a caring, reliable and enthusiastic Boarding Assistant to join our community for an immediate start.

Working closely with the Housemaster/mistress (HM) and Deputy Housemaster/mistress (DHM), you will help foster a warm and supportive atmosphere — a true "home away from home" where students feel comfortable, respected and motivated to reach their full potential.

As a constant presence in the house, you will play an essential role in the daily life of our students — offering guidance, encouragement and a listening ear. Whether you are helping with studies, joining in evening activities or simply sharing everyday moments, your contribution will help make boarding life both meaningful and memorable.

This residential position offers a unique opportunity to become part of a vibrant international community and to gain valuable experience in pastoral care, education and youth development. It's particularly suited to recent graduates or young professionals who are compassionate, responsible and eager to make a positive difference in the lives of young people.

At Beau Soleil, you'll help shape an environment where kindness and effort are celebrated, curiosity is encouraged, and every student feels truly at home — a place where both students and staff can grow and flourish.

KEY RESPONSIBILITIES

- Working with the HM and DHM to ensure the successful running of the house to provide the best possible care and experience for the students in the house
- Getting to know the students in the house and supporting them as individuals
- Being an active, positive presence in the house during the day and evening, participating in daily boarding life, including cooking and baking and planning house activities
- Assisting with house administration as required
- Extensive involvement in the weekend programme
- 6-8 lessons a week supporting in lessons
- Supporting two activities or sports teams across the year
- Overnight supervision in the Boarding House
- Helping at La Sionnaire during the Winter season (chalet on the ski slopes)
- Study supervision
- Working alongside the Health Centre team to provide support and take students to doctors/ dental appointments
- Airport transfers
- Attend weekly Training and Support Meetings
- Any other duties which may be required from time to time by the School



EDUCATION AND PROFESSIONAL QUALIFICATIONS

- Qualified to degree level
- English native speaker or high level of English comprehension. Good level of French is helpful but not essential
- Good IT skills

EXPERIENCE

- Experience of working with young people in a residential setting is helpful but not essential

PERSON SPECIFICATION

- Enthusiasm and willingness to get involved in a wide variety of activities
- A team player
- Proactive and willing to take the initiative
- Confident communication skills
- Good organisation and planning skills
- A good sense of humour
- Ability to form good working relationships within the house team, boarding team and across the school
- Willingness to follow an internal CPD programme during the course of the year
- European passport Holder for compliance with Swiss work permit regulations

WHAT WE OFFER

- A 10 month fixed contract, from September 2027 to June 2028.
- Accommodation is included for the duration of your contract (subject to social charges)
- Food is included during term time (subject to social charges)
- Basic health insurance (Lamal) is provided and paid for by the College
- Full season ski pass and equipment hire provided

How to apply

Applications should be made via Beau Soleil recruitment website at **https://www.beausoleil.ch/careers** and should include a CV, a letter of application and the contact details of two professional referees.

The closing date for applications is **Sunday, 31 January 2027**.

Shortlisted candidates will have an initial online interview, followed by a selection weekend at Beau Soleil to experience boarding life and understand the role and commitment required.

Collège Alpin Beau Soleil is committed to safeguarding and promoting the welfare of children and young people. A police check is required prior to appointment.

Beau Soleil is a member of the Nord Anglia Education group of schools which offers staff the opportunity to become part of a worldwide network of schools as well as benefitting from the professional training opportunities of the world's leading premium school organisation.

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Beau Soleil
Collège Alpin International